

INSTITUTE OF SOCIAL WORK

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ANNOUNCEMENT

44th GRADUATION CEREMONY

The Rector of the Institute of Social Work (ISW) is hereby informing the graduands and the general public that the 44th ISW graduation ceremony will be held on Friday 11th of December, 2020 at the Institute's grounds Kijitonyama Dar es Salaam from 10:00am to 4:00pm. The graduation will be preceded by Convocation on Thursday 10th of December, 2020 at the Institute's Premises from 9:00am to 2:00pm.

Hiring, Collection and Return of Gowns

All graduands are informed that fee for hiring graduation gown is Tshs 40,000/- (**nonrefundable**). This fee will be paid via Students Information Management System (SIMS) accounts as follows:

Steps to do:

1. Log in to SIMS (via ISW Website)
2. Select - **Payments** (left on Menu)
3. Select **Create Invoice**
4. Select **Others**
5. Choose **Graduation Gowns**
6. Click **Create Invoice** button
7. Select your mode of payment where all payment instructions are clearly indicated.

The dates for collection of graduation gowns will be from Monday 7th December to Thursday 10th December, 2020 from 8:00am to 4:00pm.

Important items to note;

- Graduands must confirm their participation at the graduation ceremony by paying the Graduation gown fee via students information management system as described above **before 5th of December 2020, 00:00hrs.**
- The deadline for returning hired gowns to the Institute shall be Wednesday 16th of December 2020 4:00pm. Failure to do so Tsh.20,000/- will be charged per day of late return of the gown.
- List of all bonafide Graduands will be available at the Institute's website for graduands to confirm their eligibility for this year's Graduation.

You are all welcome

Issued by:
Rector
Institute of Social Work
November 5, 2020