

# INSTITUTE OF SOCIAL WORK

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## ANNOUNCEMENT

### 47<sup>th</sup> GRADUATION CEREMONY

The Rector of the Institute of Social Work (ISW) is hereby informing the graduands and the general public that the 47<sup>th</sup> ISW Graduation Ceremony will be held on **Friday, 8<sup>th</sup> December, 2023** at SUMA JKT Hall 2, Mwenge, in Dar es Salaam, from **10:00am to 4:00pm**. The graduation will be preceded by Convocation on Thursday, 7<sup>th</sup> December, 2023 at the Institute's premises (Kijitonyama - Dar es Salaam) from 9:00 am to 2:00 pm.

#### **Hiring, Collection, and Return of Graduation Gowns**

All graduands are informed that the fee for hiring a graduation gown is **Tshs. 40,000/= (nonrefundable)**. This fee will be paid via Students Information Management System (SIMS) accounts as follows:

- i. Log in to SIMS (via ISW Website)
- ii. Select - **Payments** (left on the Menu)
- iii. Select **Create Invoice**
- iv. Select **Others**
- v. Choose **Graduation Gowns**
- vi. Click **Create Invoice** button
- vii. Select your mode of payment where all payment instructions are clearly indicated.

You are also informed that graduation gowns will be collected from **Monday, 4<sup>th</sup> December, 2023 to Thursday, 7<sup>th</sup> December, 2023** from **8:00am to 4:00pm** at the Institute's premises (Kijitonyama - Dar es Salaam).

**Important items to note;**

- Graduands must confirm their participation at the graduation ceremony by paying the Graduation gown fee via Students' Information Management System as specified above **before 30<sup>th</sup> November, 2023.**
- The deadline for returning hired gowns to the Institute shall be on Wednesday 14<sup>th</sup> of December 2023, 4:00pm. Failure to do so, Tshs.20,000/- will be charged per day for late return of the gown.
- A list of all bonafide Graduands will be available on the Institute's website for graduands to confirm their eligibility for this year's Graduation.

You are all welcome.

Issued by:

**Rector**  
**Institute of Social Work**  
**13<sup>th</sup> November, 2023**