

# INSTITUTE OF SOCIAL WORK

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Dar es Salaam

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## **CALL FOR APPLICATIONS FOR VARIOUS ACADEMIC PROGRAMMES FOR THE 2025/2026 ACADEMIC YEAR**

The Institute of Social Work (ISW) invites applications from qualified candidates for admission into the following programmes to be offered in the 2025/2026 academic year at both **Dar es Salaam and Kisangara Campuses**:

### **A. Basic Technician Certificate Programmes (one Year) in:**

1. Social Work (**Both Campuses**)
2. Business Administration (**DSM Campus**)
3. Labour Relations and Public Management (**DSM Campus**)
4. Human Resource Management (**DSM Campus**)
5. Community Work with Children and Youth (**DSM Campus**)
6. Early Childhood Care and Development– (**Kisangara Campus**)
7. Marketing and Entrepreneurship Development (**DSM Campus**)
8. Counselling Psychology (**DSM Campus**)
9. Conflict Management and Alternative Dispute Resolution (**DSM Campus**)

### **Minimum Entry Qualifications**

- (i) The applicant must have at least four (4) passes (in any subject, excluding religious subjects) in the Certificate of Secondary Education Examination (CSEE).

**OR**

- (ii) The applicant who holds at least a six (6) months certificate from any institution recognized by NACTVET or NVA level 3. In addition, the applicant must have three (3) passes (in any subject, excluding religious subjects) in the Certificate of Secondary Education Examination (CSEE).

### **B. Ordinary Diploma Programmes (Two Years) in:**

1. Social Work – (**Both campuses**)
2. Business Administration (**DSM Campus**)
3. Labour Relations and Public Management (**DSM Campus**)
4. Human Resource Management (**DSM Campus**)
5. Community Work with Children and Youth (**DSM Campus**)

6. Early Childhood Care and Development – **(Kisangara Campus)**
7. Marketing and Entrepreneurship Development **(DSM Campus)**
8. Counselling Psychology **(DSM Campus)**
9. Conflict Management and Alternative Dispute Resolution **(DSM Campus)**

#### **Minimum Entry Qualifications**

<b>S/N</b>	<b>Programme</b>	<b>Admission Requirements</b>
<b>1</b>	<b>Ordinary Diploma in Conflict Management and Alternative Dispute Resolution</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Conflict Management and Alternative Dispute Resolution, Labour Relations and Public Management, Laws, Industrial Relations, International Relations and Diplomacy, Development Studies, Labour Law, Political Science, Police Science, Military Science, Cyber Security OR One (1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies
<b>2</b>	<b>Ordinary Diploma in Business Administration</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Business Administration, Marketing, Tax, Accounting, Banking and Finance OR One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies
<b>3</b>	<b>Ordinary Diploma in Community Work with Children and Youth</b>	Four (4) passes at O-level excluding religious subjects and NTA 4 GPA of 2.0 in Social Work and Community Work with Children and Youth OR One (1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies
<b>4</b>	<b>Ordinary Diploma in Counseling Psychology</b>	Four (4) passes at O-level excluding religious subjects and NTA 4 GPA of 2.0 in Social Work, Community Work with Children and Youth, Early Childhood care and Development, Community Development, Sociology, Psychology, Nursing, Midwifery, Pharmaceutical Sciences, Correctional Sciences, Criminal Investigation, Gender and Development, Youth development Work, Education, Clinical Medicine, Human Resource Management, Public Administration, Adult and Continuing Education and Rural development OR One (1) Principal pass and subsidiary equal to 1.5 points at A Level (excluding religious subjects and General Studies).
<b>5</b>	<b>Ordinary Diploma in Human Resource Management</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Human Resource Management, Public Administration and Business Administration OR One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies
<b>6</b>	<b>Ordinary Diploma in Labour Relations and Public Management</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Labor Relation and Public Management OR One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies.
<b>7</b>	<b>Ordinary Diploma in Marketing and Entrepreneurship Development</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Marketing, Business Administration, Human Resource Management, Public Administration, Entrepreneurship, Accountancy, Economics, Economic Development, Procurement and Supply, Information Communication Technology, Project Planning and Management, Tax Administration, Finance, Banking and Finance, Entrepreneurship and Innovation, Finance and micro finance, Insurance and Risk management, Freight Forwarding and Logistic Entrepreneurship, Digital Marketing OR

		One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies.
8	<b>Ordinary Diploma in Early Childhood Care and Development</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Early Childhood Care and Development OR One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies.
9	<b>Ordinary Diploma in Social Work</b>	Four (4) passes at O level excluding religious subjects and NTA 4 GPA of 2.0 in Social Work, Community Health, Social Protection, Gender, Youth Work OR One(1) Principal pass and subsidiary equal to 1.5 points at A Level excluding religious subjects and General Studies.

### **C. Postgraduate Diploma in Law, Mediation and Arbitration**

#### **Minimum Entry Qualifications**

Applicants must have at least Pass class in their Bachelor's Degree/Advanced Diploma from recognized higher learning institutions.

***N.B: All applicants with Foreign Qualifications shall have to attach both degree transcript and the equivalency certificate issued by Tanzania Commission for Universities (TCU) which can be obtained via its website – [www.tcu.go.tz](http://www.tcu.go.tz) on e-services link (Recognition of Foreign Qualifications)***

#### **D.Master Degree Programmes (NTA Level 9) in:**

1. Social Work (**DSM Campus**)
2. Strategic Human Resource Management (**DSM Campus**)
3. Labour Laws, Mediation and Arbitration (**DSM Campus**)

***N.B: All applicants with Foreign Qualifications shall have to attach both degree transcript and the equivalency certificate issued by Tanzania Commission for Universities (TCU) which can be obtained via its website – [www.tcu.go.tz](http://www.tcu.go.tz) on e-services link (Recognition of Foreign Qualifications)***

### **Master Degree in Social Work-Minimum Entry Qualifications**

#### **Two Year Programme (for those without Social Work Background)**

- (i) Advanced Diploma/Bachelor Degree in Social Sciences preferably, Community Development, Sociology, Health Sciences, Psychology, Education, and any other related discipline with 2.7 GPA. In addition, Applicants in this category (Without Social Work background) will be required to undertake both, Foundation and Advanced Modules.  
  
OR
- (ii) Possession of unclassified degrees with an average credit of B or above. A

candidate holding a Bachelor Degree or Advanced Diploma whose classification is not easily distinguishable by the Institute shall be required to have his/her qualifications clarified by the Tanzania Commission for Universities (TCU) before being considered for an admission.

**One Year Programme-Advanced Course  
(for those with Social Work Background)**

- (i) Advanced Diploma/Bachelor degree in Social Work with 2.7 GPA or Postgraduate Diploma in Social Work. The applicants in this category will only be required to undertake the Advanced Modules.

This is offered to those who have background of social work and those completed foundation course.

**Master Degree in Strategic Human Resource Management Minimum- Entry  
Qualifications**

- (i) Possession of at least a second-class Bachelor Degree or Advanced Diploma in Human Resource Management or any other Social Science field(s) of study with minimum of 2.7 GPA from recognized higher learning institutions.

OR

- (ii) Possession of unclassified degrees with an average credit of B or above. A candidate holding a Bachelor Degree or Advanced Diploma whose classification is not easily distinguishable by the Institute shall be required to have his/her qualifications clarified by the Tanzania Commission for Universities (TCU) before being considered for an admission.

**Master Degree in Labour Laws, Mediation and Arbitration- Minimum  
Entry Qualifications**

- (i) Bachelor Degree in Industrial Relations, Labour Relations and Public Management, Human Resource Management, Public Administration, LLB, Sociology or Advanced Diploma in Labour Relations and other related Social Sciences with GPA of at least lower second class with a minimum GPA of 2.7 at undergraduate and a pass grade at Post Graduate Diploma.

OR

- (ii) Possession of unclassified degrees with an average credit of B or above. A candidate holding a Bachelor Degree or Advanced Diploma whose classification is not easily distinguishable by the Institute shall be required to have his/her qualifications clarified by the Tanzania Commission for Universities (TCU) before being considered for an admission.

## MODE OF APPLICATION

Applicants are required to apply through the Online Application System (OAS) link: [oas.isw.ac.tz](https://oas.isw.ac.tz) or via the Institute's website [www.isw.ac.tz](https://www.isw.ac.tz) and pay a non-refundable fee of Tshs. 10,000/= for Tanzanians or USD 30.00 for non-Tanzanians.

For more information, please visit the Institute's website at "[www.isw.ac.tz](https://www.isw.ac.tz)" or

**Call: 0677 111200 or 0735 509090 – Dar es Salaam Campus 0716121096 - Kisangara campus.**

**NOTE:** ISW's Online Application System (OAS) will be open from 28<sup>th</sup> May 2025 for Certificates, Diploma and Master's degree programmes.

**Issued by:**

**Rector  
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210 Shekilango Road  
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14113 Kijitonyama  
Dar es Salaam  
May, 2025**