

INSTITUTE OF SOCIAL WORK

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CALL FOR APPLICATIONS FOR VARIOUS ACADEMIC PROGRAMMES FOR THE 2023/24 ACADEMIC YEAR

The Institute of Social Work (ISW) invites applications from qualified candidates for admission into the following programmes to be offered in the academic year 2023/2024 at both **Dar es Salaam and Kisangara Campuses**:

A. Basic Technician Certificate Programmes – (NTA Level 4) in:

1. Social Work **(Both Campuses)**
2. Business Administration
3. Labour Relations and Public Management
4. Human Resource Management
5. Community Work with Children and Youths
6. Early Childhood Care and Development Programme – (NTA Level 4&5) **offered at Kisangara Campus**

Minimum Entry Qualifications

- (i) The applicant must have at least four (4) passes (in any excluding religious subjects) at Certificate of Secondary Education Examination (CSEE).

OR

- (ii) The applicant who holds at least a six (6) months certificate from any institution recognized by NACTVET or NVA Level 3. In addition, the applicant must have three (3) passes from Certificate of Secondary Education Examination (CSEE) - excluding religious subjects.

B. Ordinary Diploma Programmes – (NTA Level 6) in:

1. Social Work
2. Business Administration

3. Labour Relations and Public Management
4. Human Resource Management
5. Community Work with Children

Minimum Entry Qualifications

Direct Entry:

- (i) The applicant must have at least a minimum of one (1) principal pass and a subsidiary at Advanced Certificate of Secondary Education Examination (ACSEE) in appropriate subjects that will amount to a minimum of 1.5 points (i.e., at least one E and S). In addition, the applicant must have four (4) credits from Certificate of Secondary Education Examination (CSEE) - excluding religious subjects.

Equivalent Entry:

- (i) The applicant with a Basic Technician Certificate from any institution recognized by NACTVET must have a minimum GPA of 2.0. In addition, the applicant must have Four (4) passes from Certificate of Secondary Education Examination (CSEE) - excluding religious subjects.

OR

- (ii) The applicant who holds a Certificate in Nursing/Midwifery and related courses, and Certificate in Education (Grade III A) must have an average of C from institutions recognized by NACTVET. In addition, the applicant must have at least four (4) passes from Certificate of Secondary Education Examination (CSEE)-excluding religious subjects.

C. Bachelor Degree Programmes – (NTA Level 7- 8) in: -

1. Social Work (**Both Campuses**)
2. Business Administration
3. Labour Relations and Public Management
4. Human Resource Management

Minimum Entry Qualifications

No	Category of Applicants	Minimum Admission Entry Qualification
1	Completed A-level studies before 2014	Two principal passes with a total of 4.0 points from two subjects defining the admission into the respective programme (where A=5; B=4; C=3; D=2; E=1).
2	Completed A-level studies in 2014 and 2015	Two principal passes (Two Cs) with a total of 4.0 points from two subjects defining the admission into the respective programme (where A=5; B+=4; B=3; C=2; D=1). Grade 'D' is not considered as a principal pass in this category.
3	Completed A-level studies from 2016	Two principal passes with a total of 4.0 points from two subjects defining the admission into the respective programme (where A=5; B=4; C=3; D=2; E=1).
4	Recognition of prior learning qualification	B+ Grade: where A=75-100; B+ = 65-74; B=50-64; C= 40-49; D=35-39; F=0-38.

5	Equivalent applicants	At least four (4) O'-level passes (Ds and above) or NVA level III with less than four O'-level passes or equivalent foreign qualifications as established by either NACTVET or VETA; AND
		i) At least a GPA of 3.0 for Ordinary diploma (NTA Level 6); OR
		ii) Average of C FOR Full Technician Certificate (FTC) (where A=5; B=4; C=3; D=2); OR
		iii) Average of 'B' Grade for diploma in Teacher Education; OR
		iv) Average of 'B' grade for Health related awards such as Clinical Medicine and others; OR
		v) A Distinction for unclassified diplomas and certificate.
		vi) Upper Second Class for classified non-NTA diplomas.

D. Postgraduate Diploma Programme in:

1. Law, Mediation and Arbitration

Minimum Entry Qualifications

- (i) The applicant must have a Bachelor Degree or Advanced Diploma in relevant fields or its equivalent in Social Science with PASS grade.

E. Master Degree Programmes (NTA Level 9) in:

- 1. Social Work**
- 2. Strategic Human Resource Management**
- 3. Labour Laws, Mediation and Arbitration**

Minimum Entry Qualifications

Master Degree in Social Work One-year Programme

- (i) Advanced Diploma/Bachelor degree in Social Work with 2.7 GPA or Postgraduate Diploma in Social Work. The applicants in this category will only be required to undertake the Advanced Modules that carry 120 credits.

Two-year programme

- (ii) Advanced Diploma/Bachelor Degree in Social Sciences preferably, Community Development, Sociology, Health Sciences, Psychology, Education, and any other related discipline with 2.7 GPA. In addition, Applicants in this category (Without Social Work background) will be required to undertake both Foundation and Advanced Modules that carry 260 credits.

**Master Degree in Strategic Human Resource Management
Minimum Entry Qualifications**

- (i) Possession of at least a second-class Bachelor Degree or Advanced Diploma in Human Resource Management or any other Social Science field(s) of study with minimum of 2.7 GPA from recognized higher learning institutions.

OR

- (ii) Possession of unclassified degrees with an average credit of B or above. A candidate holding a Bachelor Degree or Advanced Diploma whose classification is not easily distinguishable by the Institute shall be required to have his/her qualifications clarified by the Tanzania Commission for Universities (TCU) before being considered for an admission.

**Master Degree in Labour Laws, Mediation and Arbitration
Minimum Entry Qualifications**

- (i) Bachelor Degree in Industrial Relations, Labour Relations and Public Management, Human Resource Management, Public Administration, LLB, Sociology or Advanced Diploma in Labour Relations and other related Social Sciences with GPA of at least lower second class with a minimum GPA of 2.7 at undergraduate and a pass grade at Post Graduate Diploma.

MODE OF APPLICATION

Applicants are required to apply through the Online Application System (OAS) link: oas.isw.ac.tz or via the Institute's website www.isw.ac.tz, and pay a non-refundable fee of Tshs. 10,000/= for Tanzanians or USD 30.00 for non-Tanzanians.

For more information, please visit the Institute's website at "www.isw.ac.tz" or

**Call: 0677 111200 or 0735 509090 – Dar es Salaam Campus
0716121096 - Kisangara campus**

NOTE: ISW's Online Application System (OAS) is open until 28th July 2023 for certificate and diploma and 4th August 2023 for Degree and masters for the first round of applications window.

- ❖ **Applicants who want to study at Kisangara Campus or Dar es Salaam Campus should indicate campus of choice in their applications.**

**Rector
Institute of Social work
210 Shekilango Road**

**P.O. Box 3375
14113 Kijitonyama
Dar es Salaam
June, 2023**