

CHUO CHA USTAWI WA JAMII



NEW STUDENTS' ORIENTATION PROGRAM

ACADEMIC YEAR 2025/2026

NTA LEVELS 4, 5, 6, 7,9 &POSTGRADUATE DIPLOMA (17th NOVEMBER – 23rd NOVEMBER, 2025)

Day One- Monday-17th November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-18:00 Hrs	Students Registration	• New students to pay tuition/hostel fees • Generation of Control numbers • Photograph taking • Issuing IDs • Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II

Day Two- Tuesday-18th November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-18:00 Hrs	Students Registration	• New students to pay tuition/hostel fees • Generation of Control numbers • Photograph taking • Issuing IDs • Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II

Day Three- Wednesday-19th November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-18:00 Hrs	Students Registration	• New students to pay tuition/hostel fees • Generation of Control numbers • Photograph taking • Issuing IDs • Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II

Day Four – Thursday-20th November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-09:00 Hrs	Students Registration	- New students to pay tuition/hostel fees - Generation of Control numbers - Photograph taking - Issuing IDs - Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II
09:00-10:00 Hrs	Library Services (all NTA levels)	Library Orientation	Librarians (LUCY and PHILLIPINA)	Library II
10:00- 12:00 Hrs	Students Life at ISW -NTA Levels 4,5&6 (Certificates and Diploma)	A Session on - Campus Life. - Comprehensive sexual education (online) - Awareness creation on bribery, sexual harassment, sexual bribery complaints desk, Counseling on sexual violence, HIV AIDS and Gender etc	Responsible Person (RUFINA/ASYA/UNESCO)	Library II
12:00-13:00 Hrs	Students Life at ISW- NTA Levels 4,5&6(Certificates and Diploma)	Self-awareness creation for new students	Responsible Staff DUNSTAN HAULE/RUFINA/CATHERINE	Library II
13:00-14:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETERIA
14:00-14:40 Hrs	NMB/CRDB/STANBIC (All NTA levels)	A Session on Financial issues (management)- account opening	Responsible Person Personnel from NMB/CRDB Banks	Library II

14:50-15:20 Hrs	Students' life at ISW (All NTA levels)	A Session on • Digital skills and Employability	Niajiri & ISW Innovation Hub (DR. NURU)	Library II
15:30-16:10 Hrs	Exodus Advisory (All NTA levels)	A session on Financial literacy	Exodus Advisory	Library II
16:15-17:00 Hrs	Creative Karakana, Mega Vision Eye Care and Tanzania Education Development Fund	A session on Entrepreneurship and Innovataion, financial literacy and eye health	Creative Karakana, Mega Vision Eye Care and Tanzania Education Development Fund/ISWOSO	Library II

Day Five – Friday-21st November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-09:00 Hrs	Student Registration	- New students to pay tuition/hostel fees - Generation of Control numbers - Photograph taking - Issuing IDs - Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II
09:00-10:00 Hrs	Library Services (all NTA levels)	Library Orientation	Librarians (LUCY and PHILLIPINA)	Library II
10:00-10:40 Hrs	Commission for Human Rights and Good Governance (all NTA levels)	A session on fundamental rights and good governance	Commission for human rights and good governance	Library II
10:40-11:10 Hrs	TCRA vs Communication (all NTA levels)	TCRA awareness raising on proper communication	Responsible Person (Dean's Office)	Library II
11:20-12:10 Hrs	General Education Overview - (All NTA levels)	New students gaining insight on academic life, curriculum, students' responsibilities and expectations	DR ARC and Heads of Academic Departments.	Library II
12:10-13:00 Hrs	Official welcome to ISW (all NTA levels)	Rector & ISW Management Team	Rector/ISW Management	Library II
13:00-14:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETERIA
14:00-16:00	Students Life at ISW NTA levels 7-9 (Bachelor Degree,	A Session on - Campus Life. 6 - Comprehensive sexual education (online)	Responsible Person (RUFINA/ASYA/UNESCO)	Library II

	Postgraduate Diploma and Master Degree)	Awareness creation on bribery, sexual harassment, sexual bribery complaints desk, Counseling on sexual violence, HIV AIDS and Gender etc		
16:00-17:00 Hrs	Students Life at ISW-NTA Levels 4,5&6 (Certificates and Diploma)	Self-awareness creation for new students	Responsible Staff DUNSTAN HAULE/RUFINA/CATHERINE	Library II

Day Six – Saturday-22nd November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-16:00 Hrs	Student Registration	• New students to pay tuition/hostel fees • Generation of Control numbers • Photograph taking • Issuing IDs • Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II

Day Seven -Sunday- 23rd November, 2025

Time	Event	Description	Responsible Person	Venue
08:00-16:00 Hrs	Student Registration	• New students to pay tuition/hostel fees • Generation of Control numbers • Photograph taking • Issuing IDs • Students' familiarization with campus services/facilities and assistance on how to get in and off campus accommodation.	DASS Office, Accountants, Dean of students, ICT office, PRO, ISWOSO Leadership	Library II