



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF COMMUNITY DEVELOPMENT, GENDER,
WOMEN AND SPECIAL GROUPS
INSTITUTE OF SOCIAL WORK



NEW STUDENTS' ORIENTATION PROGRAM

ACADEMIC YEAR 2026/2027

NTA LEVELS 4, 5, 6, 7,9 &POSTGRADUATE DIPLOMA (19th – 30th OCTOBER, 2026)

WEEK ONE (CERTIFICATE AND DIPLOMA PROGRAMS)**Day One- 19th October, 2026**

Time	Event	Description	Responsible Person	Venue
08:00-01:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
01.00-02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10-06:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities

Day Two- 20th October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-01:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
01.00-02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02.10-06:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities

Day Three – 21st October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-11:30 Hrs	Registration	• Generation of Control numbers • Photograph taking • New students to pay tuition/hostel fees • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
11:30-01:00 Hrs	Library Visit	Orienting new students on: • Library Rules • Available Systems (KOHA, BUKU e-books, etc) • Facilities within the Library	ANZITY/SOPHIA	LIBRARY II
01.00-02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10 – 03:30 Hrs	Students' Life at ISW (Part I)	A Session on • Campus Life. • Comprehensive sexual education (online) Awareness creation on bribery, sexual harassment, sexual bribery, and complaints desk, Counseling on sexual violence and Gender	RUFINA/MASHISHANGA/ASYA-UNESCO	LIBRARY II
03:35-04:35 Hrs	Students' Life at ISW (Part I)	• Self-awareness creation for new students	DUNSTAN HAULE	LIBRARY II
04:40-05:30 Hrs	HIV/AIDS Education	• A Session on HIV/AIDS Awareness, Prevention, Healthy Living, and Stigma Reduction	Personnel from TACAIDS	LIBRARY II
05:30-06:00 Hrs	Student Services and Development	• ISW Residence Life Resources and opportunities for student engagement	Dean's Office and ISWOSO Leadership	LIBRARY II

Day Four – 22nd October, 2026

Time	Event	Description	Responsible Person	Venue
08.00-10.00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II
10:10-11:40 Hrs	Library Visit	Orienting new students on: • Library Rules • Available Systems (KOHA, BUKU_e-books, etc) • Facilities within the Library	ANZITY/SOPHIA	LIBRARY II
11:45 – 12:45 Hrs	Students Life at ISW	• Self-awareness creation for new students	CATHERINE MANDA	LIBRARY II
12:45 – 01:20Hrs	Human Rights and Good Governance	• A Session on Human Rights and Good Governance	Personnel from the Commission for Human Rights Good Governance (Tanzania)	LIBRARY II
01:20-02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10-03:40 Hrs	Responsible Use of Social Media and Digital Platforms	• A Session on Proper Use of Social Media and Responsible Online Behaviour	Personnel from TCRA/ Dean's Office	LIBRARY II
03:45-05.10 Hrs	Academic Advising and Registration	• Enlightening students on examination regulations, process of getting academic certificates and ID cards	DASS Office, HoDs and ICT Staff, FRANK GOHA, LYIMO, Dr. MCHAU, PAJENGA, REUBEN MGONJA, WAGALA.	LIBRARY II
05: 10-05.40 Hrs	Financial Management	• A Session on Financial issues (management)- account opening	Personnel from NMB/CRDB Banks	LIBRARY II
05: 40-06.00 Hrs	Campus Tours & Guidance on off-campus hostels	• Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	Dean's Office and ISWOSO Leadership	LIBRARY II/Campus Environment and Facilities

Day Five – 23rd October, 2026

Time	Event	Description	Responsible Person	LIBRARY II/Campus Environment and Facilities
08.00-10.00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
10:10 – 12:30 Hrs	General Education Overview	• New students gaining insight on academic life, curriculum, students' responsibilities and expectations	DRAC and Heads of Academic Departments.	LIBRARY II
12:30- 01:30 Hrs	Library Visit	Orienting new students on: • Library Rules • Available Systems (KOHA, BUKU_e-books, etc) • Facilities within the Library	ANZITY/SOPHIA	LIBRARY II
01:30-02:30 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:40-04.00 Hrs	FIRE Safety and Emergency Response	• Raising awareness on Fire Emergency Preparedness and Response/Evacuation Procedures	Personnel from FIRE Department and Dean's Office	LIBRARY II
04:10-5:30 Hrs	Academic Advising and Registration	• Enlightening students on examination regulations, process of getting academic certificates and ID cards	DASS Office, HoDs and ICT Staff, FRANK GOHA, LYIMO, Dr. MCHAU, PAJENGA, REUBEN MGONJA, WAGALA	LIBRARY II
5: 35-06.00 Hrs	Campus Tours & Guidance on off-campus hostels	• Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	Dean's Office and ISWOSO Leadership	LIBRARY II/Campus Environment and Facilities

WEEK TWO: BACHELOR'S DEGREE, MASTER'S DEGREE AND POSTGRADUATE DIPLOMA PROGRAMS**Day One: 26th October, 2026**

Time	Event	Description	Responsible Person	Venue
08:00-01:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
01.00-02:10 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10-06:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities

Day Two -: 27th October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-01:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
01.00-02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10-06:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities

Day Three – 28th October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-10:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II/Campus Environment and Facilities
10:10-11:00 Hrs	Library Visit	Orienting new students on: • Library Rules • Available Systems (KOHA, BUKU_e-books, etc) • Facilities within the Library.	ANZITY/SOPHIA	LIBRARY I&II
11:10-12:00 Hrs	Introduction to O3 PLUS PROJECT	• A Session on comprehensive sexual education – An online course.	Rufina, personnel from Dean's Office & Peer educators' leaders	LIBRARY II
12:10-01:10 Hrs	FIRE Safety and Emergency Response	• Raising awareness on Fire Emergency Preparedness and Response/Evacuation Procedures.	Personnel from FIRE Department and Dean's Office	LIBRARY II
01:10-02:00 Hrs	Sensitization on students' loans	• A Session on students' loans and financial management.	Personnel from HESLB/Stanley/Isabella	LIBRARY II
02:10 – 03:10 Hrs	Students Life at ISW	• Self-awareness creation for new students.	DUNSTAN	LIBRARY II
03:15 – 03:30 Hrs	Students' Welfare	A Session on proper nutrition and the safe and appropriate use of medicines/drugs.	Personnel from TMDA/ Dean's Office	LIBRARY II
03:35-4:15 Hrs	Students Life at ISW (Part II)	A Session on • Campus Life. • Comprehensive sexual education (online) • Awareness creation on bribery, sexual harassment, sexual bribery & complaints	RUFINA/MASHISHANGA/ASYA/UNESCO	LIBRARY II

		desk Counseling on sexual violence, and Gender.		
04:20-06:00Hrs	Campus Tours & Guidance on off-campus hostels	Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	Dean's Office and ISWOSO Leadership	LIBRARY II/Campus Environment and Facilities

Day Four -: 29th October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-10:00 Hrs	Registration	- Generation of Control numbers - New students to pay tuition/hostel fees - Photograph taking - Issuing IDs - Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II
10:00-12:00 Hrs	Library Visit	Orienting new students on: - Library Rules - Available Systems (KOHA, BUKU_e-books, etc) - Facilities within the Library.	ANZITY/SOPHIA	LIBRARY II

12:10-01:10 Hrs	General Education Overview	New students gaining insights on academic life, curriculum, students' responsibilities and expectations.	DRAC and Head of Academic Departments	LIBRARY II
01:10-02:00	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:10-02:25 Hrs	Students' Welfare	AIDF introduction	Personnel from AIDF	LIBRARY II
02:30-02:55	Human Rights and Good Governance	A Session on Human Rights and Good Governance.	Personnel from the Commission for Human Rights Good Governance (Tanzania)	LIBRARY II
03:00 -03:30 Hrs	Students' life at ISW	A Session on Digital Skills and Employability.	Personnel from NIAJIRI/Dr. NURU KALUFYA	LIBRARY II
03:35 – 04:00Hrs	HIV/AIDS Education	A Session on HIV/AIDS Awareness, Prevention, Healthy Living, and Stigma Reduction.	Personnel from TACAIDS	LIBRARY II
04:05-04:35Hrs	Financial Management	A Session on Financial issues (management)- account opening	Personnel from NMB/CRDB Banks	LIBRARY II
04:40-06:00 Hrs	Students' services and Development	- ISW Residence Life - Resources and opportunities for student engagement .	Dean's Office and ISWOSO Leadership	LIBRARY II

Day Five -: 30th October, 2026

Time	Event	Description	Responsible Person	Venue
08:00-10:00 Hrs	Registration	• Generation of Control numbers • New students to pay tuition/hostel fees • Photograph taking • Issuing IDs • Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	REGISTRATION TEAM AND ISWOSO LEADERSHIP	LIBRARY II
10:00-11: 30 Hrs	Official Welcome	Rector & ISW Management Team	Rector Management & ISW	LIBRARY II
11:40-12:20 Hrs	Library Visit	Orienting new students on: • Library Rules • Available Systems (KOHA, BUKU_e-books, etc) • Facilities within the Library.	ANZITY/SOPHIA	LIBRARY II
12:25- 01:00 Hrs	Students Life at ISW	• Self-awareness creation for new students.	CATHERINE MANDA	LIBRARY II
01:00 – 02:00 Hrs	LUNCH BREAK	LUNCH BREAK	STUDENTS	CAFETARIA
02:05-02:30Hrs	TZ-SHEOL	A Session on • Social and Heath Empowerment • HIV/AIDS education and Testing Gender Based Violence.	Personnel from TZ-SHEOL	LIBRARY II
02:35 – 03:00 Hrs	Students' Life at ISW (Part II)	• Self-awareness creation for new students.	DUNSTAN HAULE	LIBRARY II
03:05-04:25	Academic Advising and Registration	• Enlightening students on registration, examination regulations, process of getting academic certificates and ID cards.	DASS Office, HoDs and ICT – Academic. FRANK GOHA, REUBEN MGONJA, WAGALA	LIBRARY II

04:30 – 06.00Hrs	Campus Tours & Guidance on Off- hostels	Students' Familiarization with Campus Services/Facilities and Guidance on Off-Campus Accommodation.	Dean's Office and ISWOSO Leadership	Campus Environment and Facilities
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